

Clement Bros. Lawn & Landscape, Inc.

20 Clement Rd
Naples, ME 04055
(207)693-6646

Employment Application

Date of application: _____ Position applied for: _____

How did you hear about us: _____

Name: _____
 First Middle Last

Address: _____

Telephone: _____ Cell Phone: _____

Email: _____ Birth date: _____

Social Security #: _____ Drivers License #: _____

Emergency contact & tel: _____ Relationship: _____

Please circle response:
If employed and under 18, can you furnish a work permit? Yes No
Have you applied for work here before? Yes No
If "Yes," give date:
Have you ever been employed here before? Yes No
If "Yes," give date:
Are you employed now? Yes No
May we contact your present employer? Yes No
On what date will you be able to begin work?
Are you on a lay-off and subject to recall? Yes No
Have you ever been convicted of a felony within the last five years? Yes No
If "Yes," please explain
Are you a veteran of the U.S. Military? Yes No
If "Yes," specify branch
Was your discharge other than honorable? Yes No
If "Yes," please explain

EDUCATION:	High School	College/University	Graduate/Professional
School name, location			
Years Completed/Degree			

Diploma/Degree			
Describe course of study			
Outline specialized training, apprenticeships, internships, skills, and extracurricular activities			

Job History

Please give an accurate, complete employment record, filling out all sections. Start with your present or last job. Include military service assignments and volunteer activities.

Employer	Telephone	Dates Employed	Work Performed
Employer Address	Job Title	Hourly Rate/Salary	Supervisor
Reason for leaving			
Employer	Telephone	Dates Employed	Work Performed
Employer Address	Job Title	Hourly Rate/Salary	Supervisor
Reason for leaving			
Employer	Telephone	Dates Employed	Work Performed
Employer Address	Job Title	Hourly Rate/Salary	Supervisor
Reason for leaving			

State any additional information you feel may be helpful to us in considering your application.



List professional, trade, business, or civic activities and offices held.

Please list the name, address, and daytime telephone number of three references who are not related to you and are not previous employers.

Briefly summarize special skills and qualifications you have acquired from your employment or other experience.

Signature

The information provided in this Employment Application is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal. I authorize you to engage a consumer reporting agency to investigate my credit and personal history. If a report is obtained you must provide, at my request, the name and address of the agency so I may obtain from them the nature and substance of the report. I understand that an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

Signature _____ Date: _____

OFFICE INFO

Hire date: _____ Position: _____ Hourly rate: _____

Hourly increase: _____ Date: _____

Employment end date: _____ Reason: _____
